



**Board of Trustees  
Meeting Minutes  
April 25<sup>th</sup>, 2016 – 6:30p.m.**

via Blackboard Collaborate Link:

<https://sas.illuminate.com/m.jnlp?sid=1164&password=M.24E324CAA866EA04EBC9115739BF42>

Call in number: 1-866-398-2885 Passcode: 252501#

**1. Call to Order**

The meeting was called to order at 6:32pm

By moderator Bonnie Schaefer

**2. Roll Call**

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	X		
Ms. Sophia Lewis	X		
Ms. Brenda Sachleben		X	
Mr. Victor D. Valentine, Sr.	X		
Dr. Debra Heath-Thornton	X		

**3. Board Meeting Agenda**

Be it resolved that the Board adopts the Meeting Agenda dated April 25<sup>th</sup>, 2016.

**MM: Debra Heath-Thornton SM: Sophia Lewis Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**4. Public Comment (Topic related to Action Items Only)**

**5. Board of Trustees Executive Session**

**6. Committee Updates and Action Items**

**a. Governance Committee**

**i. Minutes of Previous Meeting (ES# 1516-25-04-1)**

Be it resolved that the Board approves the Minutes from the following Board of Trustees meeting: **March 5, 2016.**

**MM: Sophia Lewis SM: Victor D. Valentine Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**ii. Board Policies (ES# 1516-25-04-2)**

Be it resolved that the Board hereby approves the Independent Evaluation Policy:

**MM: Sophia Lewis SM: Victor D. Valentine Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

Be it resolved that the Board hereby approves the Surrogate Parent Policy:

**MM: Sophie Lewis SM: Victor D. Valentine Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**b. Finance Committee**

**i. Health Benefit Trust Fund (ES# 1516-25-04-3)**

Be it resolved that the Board of Trustees hereby approves the establishment of a health benefit trust fund to fund and pay for self-insurance health care subject to legal review.

**MM: Debra Heath-Thornton SM: Sophia Lewis Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**i. Health Benefit Trust Fund (ES# 1516-25-04-4)**

Be it resolved that the Board of Trustees hereby approves the appointment of the CEO, the CFO and the Treasury of the Board as trustees of the Health Benefit Trust Fund subject to legal review.

**MM: Debra Heath-Thornton SM: Sophia Lewis Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**c. Academic and Student Affairs Committee**

**i. 2016-2017 Academic Calendar (ES# 1516-25-04-6)**

Be it resolved that the Board approves the 2016-2017 Academic Calendar contingent upon the final review of the CEO.

**MM: Sophia Lewis SM: Victor D. Valentine Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**ii. 2016-2017 Administrative Calendar (ES# 1516-25-04-7)**

Be it resolved that the Board of Trustees hereby approves the 2016-2017 Administrative Calendar contingent upon the final review of the CEO.

**MM: Sophia Lewis SM: Victor D. Valentine Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

**7. Public Comment (Topic related to PA Virtual Operations)**

**8. Adjournment Time**

**MM: Sophia Lewis SM: Debra Heath-Thornton Action: 4-0 Motion carries**

Ms. Bonnie Schaefer - yes

Ms. Sophia Lewis - yes

Mr. Victor D. Valentine, Sr. – yes

Ms. Debra Heath-Thornton - yes

  
Secretary