

School Profile

		AUN	
		123460001	
Address 1			
630 Park Avenue			
Address 2			
City		State	Zip Code
King of Prussia		PA	19406
Chief Administrator Name			
Dr Debra Heath-Thornton			
Chief Administrator Email			
dheath@pavcsk12.org			
Chief Administrator Phone		Extension	
(484) 680-7772			
City		State	Zip Code
King of Prussia		PA	19406
Principal Name			
Mr. Steve Schutt			
Principal Email			
sschutt@pavcsk12.org			
Principal Phone		Extension	
(484) 680-7770			

Authorizing District(s)

Upload Current Charter (PDF only)

PA Virtual - Charter Renewal Document 2025-2030 - Executed.pdf

Governance and Staff

Board of Trustees Members

Name	Office	New Member?
Mr. Carl W. Schwartz		
Ms. Brenda Sachleben		
Mr. Victor Valentine		false
Mr. Ariel Castillo		
Ms. Ruth Bowser		false
Ms. Stephanie Hamel		
Ms. Riana Rahman		

Explanation of Board of Trustees Changes

There were no Board of Trustee Changes.

true

Board of Trustees Meeting Schedule

Name	Office	New Member?
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2025-08-25	6:30 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2025-10-18	1:30 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2025-12-15	6:30 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2026-02-23	6:30 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2026-03-06	12:30 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2026-04-25	1:30 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2026-05-18	6:00 PM
https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09	2026-06-22	6:30 PM

Upload Board Minutes

Approved BoT_Minutes25Aug25.pdf

Approved BoT_Minutes_18May26.pdf

Approved BoT_Minutes06Mar26 (2).pdf

Approved BoT_Minutes18Oct25.pdf

BOT Meeting Minutes - June 22, 2026 to be adopted August 24, 2026 DRAFT (1) (2).pdf

Approved BoT_Minutes23Feb26 (2).pdf

Approved BoT_Minutes15Dec25.pdf

Approved BoT_Minutes 25Apr26 (1).pdf

Leadership Team

Name	Title/Position	Check if New Member
Dr. Debra Heath-Thornton	Chief Administrator	
Dr. Shaikha BuAli	Chief Academic Officer	
Ms. Melissa Paris	Fiscal Management Officer	

Ms. Kinet Becker	Director of Special Education	
Mrs. Sherri Tate	Human Resource Officer	
Mr. Steve Schutt	Principal	
Ms. Leanne Carrington	Principal	
Mrs. Diana Perney	Principal	
Mr. Jason Fitzpatrick	Principal	
Ms. Laura Matjasic	Principal	
Mrs. Jennifer Brodhag	Other	
Mr. Chris Gilligan	Other	
Dr. Damon Key	Other	
Mr. Sheik Meah	Other	
Mr. Rick Verga	Principal	
Ms. Jamie Shedd	Other	
Mrs. Stefanie Solimine	Other	
Mr. Nate Achey	Other	
Ms. Melissa Alcaro	Assistant Principal	
Ms. Christine Gallagher	Assistant Principal	
Ms. Emily Sullivan	Assistant Principal	
Dr. Anjeleke Woodruff	Assistant Principal	
Ms. Bethany Dombach	Assistant Principal	
Mr. Casey Wernick	Assistant Principal	
Mr. Charles Tranter	Assistant Principal	
Mr. Louis Rocchini	Assistant Principal	
Ms. Natasha Dukes	Business Manager	
Mr. Douglas Wessels	Other	true
Ms. Maureen Weinberger	Other	false
Ms. Louri Fitzgerald	Other	true
Ms. Regina Kubica	Assistant Principal	
Ms. Vicki Andrews	Other	

Explanation of Leadership Changes

Mr. Wessels and Ms. Fitzgerald were inadvertently excluded from last year's report. They each served on the leadership team during the 25-26 SY. Ms. Vicki Andrews retired in March of 2026. Ms. Regina Kubica resigned in June 2026. Ms. Laura Matjasic had a position title change to Principal during the 25-26 SY.

There were no Leadership Changes

Position Categories	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	1	0	0	0	1
Chief Administrative Officer	1	1	0	0	0	1
Principal	6	6	0	1	0	6
Assistant Principal	10	10	0	0	1	9
Classroom Teacher (including Master Teachers)	127	127	3	0	24	103

Specialty Teacher (including Master Teachers)	31	31	0	0	3	28
Special Education Teacher (including Master Teachers)	37	37	4	0	10	27
Special Education Coordinator	5	5	0	0	0	5
Counselor	10	10	0	0	1	9
Psychologist	4	4	0	0	0	4
School Nurse	4	4	0	0	0	4
IT Director	1	1	0	0	0	0
Business Administrator	1	1	0	0	0	1
ISD, Curriculum Developers, Tech Support	1	1	0	0	0	1
HR Manager	1	1	0	0	0	1
Student Support Manager, Facilities Manager	2	2	0	0	0	2
Business Office, Administrative Support Staff, Teaching Assistants	11	11	0	0	1	10
Totals	265	265	7	1	40	224

Explanation of Substantial Differences

The staffing levels remained rather steady between the 24-25 & 25-26 SY. New Hires were promoted into their position as staff resigned throughout the year. However, the remainder of the separated staff occurred at the end of the 25-26 SY due to Reductions in Force as a direct impact of Act 47 and the 25-26 State Budget.

There were no substantial differences.

Fiscal Matters

Major Fundraising Activities

N/A

Fiscal Solvency Policies

For the current fiscal year, there have been no modifications to the existing policies and procedures aimed at ensuring and overseeing fiscal stability. The procedures currently in place to guarantee and monitor fiscal solvency commence with the annual budgeting process. As stipulated by the By-Laws of Pennsylvania Virtual Charter School (PA Virtual) and in alignment with the Pennsylvania Department of Education's Manual of Accounting and Financial Reporting for Pennsylvania (PDE-MAFRP), the annual budget is submitted for approval to the Board of Trustees (BoT) annually. PA Virtual adheres to the guidelines outlined in Act 14 and detailed in the PDE Manual of Accounting and Financial Reporting for Pennsylvania (MAFRP) during the formulation of its annual budget. Act 14 outlines a comprehensive budget cycle encompassing planning, preparation, adoption, implementation, and evaluation stages. The budget is developed with input from all sectors of the organization. Following meticulous examination and deliberation, the proposed budget is presented to the Finance Committee of the Board of Trustees for review before being forwarded to the entire BoT. Subsequent to public notification, in accordance with procedures outlined by PDE-MAFRP and Act 14, the BoT endorses the budget at a public session scheduled in June of each fiscal year. In addition to the aforementioned budgeting process, the protocols for overseeing fiscal solvency incorporate financial reporting to the PA Virtual BoT, as mandated by the institution's Financial Accounting Policy. PA Virtual's Financial Accounting Policy dictates that the Chief Financial Officer furnishes an updated financial reports package to the Finance Committee ahead of regularly scheduled BoT gatherings. The financial report package undergoes a thorough examination by the Finance Committee before being disseminated to the entire BoT. This compilation of financial reports comprises an executive summary, balance sheet, income statement, income statement forecast, and other pertinent reports as required. Subsequent to the Finance Committee's detailed scrutiny, the financial statements are presented at a public board meeting, accompanied by a recommendation from the BoT's Finance Committee to either accept or reject the presented financial statements. Following deliberation, the BoT then proceeds to formally accept or reject the financial statements during the public session..

Accounting System

No modifications have been implemented to our accounting system., Sage Intacct.

Upload Statements of Revenues, Expenditures & Fund Balances

2025_Annual_Report_Fiscal_Report-signed.pdf

Audit Firm

Barbacane Thornton and Company

Explanation of the Report

Please reference the audit report.

Upload Financial Audit Document(s)

123460001_SLM_60335941_SchoolLevelReviewed_5.6.26.pdf123460001_SLM_60335941_SchoolLevelReviewed_5.6.26.pdf123460001_Assessment_99634952_ConsolidatedProgramReviewed_5.6.26.pdf123460001_Assessment_99634952_ConsolidatedProgramReviewed_5.6.26.pdf123460001_Assessment_36036319_FiscalReviewed_5.6.26.pdf2025_Annual_Report_Fiscal_Report-signed.pdfPAVCS FS 063025.pdf123460001_Assessment_36036319_FiscalReviewed_5.6.26.pdf

Financial Audit Citations Description

N/A

Response N/A

Federal Programs Consolidated Review Document(s)

Yes

Upload Available Federal Programs Consolidated Review Document(s)

Uploaded Files

123460001_SLM_60335941_SchoolLevelReviewed_5.6.26.pdf123460001_Assessment_99634952_ConsolidatedProgram
Reviewed_5.6.26.pdf123460001_Assessment_36036319_FiscalReviewed_5.6.26.pdf

Title I Status

Yes

Title I First Year Status

No

Date of Last Federal Programs Consolidated Review

2026-05-06

School Years Reviewed

2025-2026

Federal Programs Consolidated Review Report

Uploaded Files

123460001_SLM_60335941_SchoolLevelReviewed_5.6.26.pdf123460001_Assessment_99634952_ConsolidatedProgram
Reviewed_5.6.26.pdf123460001_Assessment_36036319_FiscalReviewed_5.6.26.pdf

Consolidated Review/Annual Report

See uploaded documents.

Findings

Title IA, Component I: Appropriately State Certified: PA Virtual provided an example four-week letter, but the monitor found the submission not met because procedures showing how the LEA tracks teacher assignments for teachers or staff who may not be appropriately qualified had not been put into effect.

Corrective Action(s) Taken Title IA: Put a formal tracking procedure into practice for identifying when a teacher or staff member is not appropriately state certified and when the four-week parent letter must be triggered. Submit written procedures, workflow steps, or logs showing how assignments are monitored.

Date of Last Audit

2026-03-20

Fiscal Year Last Audited

2024-2025

Special Education

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Director of Special Education	PA Virtual Charter School	0	05	21
Assistant Director of Special Education Support Services and Compliance Monitoring	PA Virtual Charter School	0	05	21
Assistant Director of Special Education	PA Virtual Charter School	0	05	21
Assistant Director of Special Education, Transition Planning	PA Virtual Charter School	0	05	21
Special Education Instructional Coordinator	PA Virtual Charter School	0	5	10
Special Education Instructional Coordinator	PA Virtual Charter School	0	11	15
Special Education Instructional Coordinator	PA Virtual Charter School	0	15	21
Special Education Instructional Coordinator	PA Virtual Charter School	0	5	21
Senior Special Education Support Services Coordinator	PA Virtual Charter School	0	5	21
Special Education Support Services Coordinator	PA Virtual Charter School	0	5	13
Special Education Support Services Coordinator	PA Virtual Charter School	0	11	16
Special Education Support Services Coordinator	PA Virtual Charter School	0	14	18
Special Education Support Services Coordinator	PA Virtual Charter School	0	16	21
School Psychologist	PA Virtual Charter School	0	5	9
School Psychologist	PA Virtual Charter School	0	9	14
School Psychologist	PA Virtual Charter School	0	14	21
School Psychologist	PA Virtual Charter School	0	14	21
Special Education Enrollment Coordinator	PA Virtual Charter School	0	5	21
Special Education Enrollment Specialist	PA Virtual Charter School	0	5	21
Special Education Program Specialist	PA Virtual Charter School	0	5	21
Transition Coordinator	PA Virtual Charter School	12	14	21
Special Education Related Services Invoice & SBAP Coordinator	PA Virtual Charter School	0	5	21

Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
AOT, Inc.	.47 hours	Outside Contractor	1
AspireNook	15.79 hours	Outside Contractor	21
Attain Therapy, LLC dba Boost Therapy	9.22 hours	Outside Contractor	20
Behavior By Design, LLC	1.89 hours	Outside Contractor	1
Communicate Clearly, LLC	.95 hours	Outside Contractor	1
Connecting the Pieces, LLC	2.75 hours	Outside Contractor	8
Creative Therapy Solutions, LLC	75.53 hours	Outside Contractor	188

LETS Therapy	3.26 hours	Outside Contractor	11
Liberty Therapy Solutions, LLC	9.03 hours	Outside Contractor	5
M.J. SLP Services, LLC	6.82 hours	Outside Contractor	15
Neurodiversity Consultants, LLC	30.95 hours	Outside Contractor	3
Support Brands, LLC	.75 hours	Outside Contractor	2
Tara Helwig Enterprises, LLC dba TeleVine Therapy	.55 hours	Outside Contractor	2
TeleMental Health Network, LLC dba Virtual School Counselor Network	55.78 hours	Outside Contractor	145
The Hope Learning Center	5.36 hours	Outside Contractor	10
Therapy House, LLC	2.01 hours	Outside Contractor	3
Therapy Source	11.41 hours	Outside Contractor	26
US Healthcare Services, LLC	1.07 hours	Outside Contractor	4
Ellingsen's Associates	238 hours	Outside Contractor	409
Walk N' Roll Pediatrics	2.89 hours	Outside Contractor	6

Date of Last Special Education Cyclical Monitoring

2022-05-16

Uploaded Files

Upload Executive Summary (pdf only)

Uploaded Files

PA Virtual Charter School CMCI Report 05-16-2022.pdf

Uploaded Files

Special Education Personnel Development

Autism

Description of Training	PASA Online Test Training
Lead Person/Position	Diana Perney/ Director of Onboarding and Professional Development
Year of Training	2025
Hours Per Training	3
Number of Sessions	3
Provider	PA Virtual Charter School
Who Participated (Audience)	Certified Staff

Training Date Complete

2025-12-10

PASA Online Test Training Attendance 12.3-12.10.26.pdf

PASA Online Training.25.26.pdf

BehaviorSupport

Description of Training	Executive Functioning Skills
Lead Person/Position	Dr. Mindy Byham
Year of Training	2025
Hours Per Training	1
Number of Sessions	1
Provider	PA Virtual Charter School
Who Participated (Audience)	Staff member

Training Date Complete

2025-10-22

Executive Functioning Skills Attendance 10.22.25.pdf

Executive Functioning Skills Agenda 10.22.25.pdf

Paraprofessional

Training not offered.

Transition

Description of Training	OVR 101
Lead Person/Position	Jennifer Watson/ Assistant Director of Special Education, Transition
Year of Training	2025
Hours Per Training	1
Number of Sessions	1
Provider	PA Virtual Charter School

Who Participated (Audience)	Parents, Students and Staff
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Training Date Complete

2025-09-10

OVR 101 9_10_25 Attendance Report.pdf

OVR 101 PD 9_10_25 Agenda.pdf

Training Date Complete

2025-10-24

Transition Progress Monitoring Attendance 10.24.25.pdf

Transition Progress Monitoring Agenda 10.24.25.pdf

ScienceofLiteracy

Description of Training	Accessing the General Education Curriculum Across Settings
Lead Person/Position	Cindy Duch/PEAL Center
Year of Training	2026
Hours Per Training	1
Number of Sessions	1
Provider	The PEAL Center
Who Participated (Audience)	Certified Staff

Training Date Complete

2026-01-28

January 28, 2026--Accessing the General Education Curriculum Across Settings (Responses) (1).pdf

Accessing the General Education Curriculum Across Settings 1.28.26.pdf

Training Date Complete

2026-04-24

Special Education PD_ Let's Share those Resource Treasures! Agenda 4.24.26.pdf

SPED PD Exit Ticket_ Let's Share those Resource Treasures! 4.24.26 (Responses).pdf

Training Date Complete

2025-09-05

Unique Learning ATTENDANCE_ 09_05_25.pdf

SPED PD Agenda _Unique Learning 2025-2026 Launch_ 09_5_2025.pdf

ParentTraining

Description of Training	Executive Functioning
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Lead Person/Position	Shannon Moore/ Instructional Coordinator
Year of Training	2026
Hours Per Training	.5
Number of Sessions	1
Provider	PA Virtual Charter School
Who Participated (Audience)	Parents

Training Date Complete

2026-02-25

2_25_2026 - Executive Functioning Agenda.pdf

2-25-2026 Attendance - Executive Functioning.pdf

Training Date Complete

2025-11-19

Parent Involvement and Communication during the Rtl Process Agenda 11.19.25.pdf

Parent Involvement and Communication During the Rtl Process Attendance 11.19.25.pdf

Training Date Complete

2025-10-29

SDI_ Incorporating Strategies for Success Agenda 10.29.25.pdf

SDI_ Incorporating Strategies for Success Attendance 10.29.25.pdf

Training Date Complete

2026-03-25

3_25_2026 - State Testing_ Preparing and Understanding Accommodations Agenda.pdf

3-25-2026 Attendance - State Testing.pdf

Training Date Complete

2025-12-17

Supporting Mental Health in the Virtual Setting Agenda 12.17.25.pdf

Supporting Mental Health in the Virtual Setting Attendance 12.17.25.pdf

Training Date Complete

2026-01-28

1_28_2026 - Supporting Positive Behavior in the Virtual Environment Agenda.pdf

1-28-2026 Attendance - Supporting Positive Behavior in the Virtual Environment.pdf

Training Date Complete

2025-09-24

PLL Transition_ Middle School to High School Agenda 9.24.25.pdf

IEPDevelopment

Description of Training	Accommodations for Keystone and PSSA Testing
Lead Person/Position	Stephanie Heyl/ Instructional Coordinator
Year of Training	2025
Hours Per Training	1
Number of Sessions	1
Provider	PA Virtual Charter School
Who Participated (Audience)	Special Education Staff Members

Training Date Complete

2025-08-21

Accommodations for Keystone and PSSA Video Agenda.pdf

Accommodations for Keystone and PSSA Video Exit Ticket (Responses).pdf

Training Date Complete

2025-09-12

Progress Reporting Training_ Agenda 9.12.25.pdf

Progress Reporting_ Exit Ticket 9-12-25 (Responses).pdf

Training Date Complete

2025-08-21

August Special Education PD Update and RR Process Agenda 08.21.25.pdf

Updates and Reminders and the New RR Process Attendance 8.21.25.pdf

Training Date Complete

2026-02-27

August Special Education PD Update and RR Process Agenda 08.21.25_0be91a80.pdf

Updates and Reminders and the New RR Process Attendance 8.21.25_19764579.pdf

Facilities and Agreements

Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
Student Computer Chromebooks	630 Park Avenue - Administrative Office	1,145,454.00

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan

PA Virtual Charter School currently has no plans for future facility development.

Memorandum of Understanding

Fixed Asset Description	Location
Upper Merion Police Department	This Memorandum of Understanding (MOU) aims to establish a collaborative relationship built on cooperation and mutual support between the parties. It also outlines procedures to ensure the physical security and safety of the school's operating office, located at 630 Park Avenue, King of Prussia, PA 19406. The agreement is effective for a duration of two years.

**Upload of Memorandum of Understanding Document(s)
Do not include MOUs already reported in the Safe Schools Reports.**

PA Virtual_UMTPD_MOU_Section G_Fully Executed_071326.pdf

Temple University MOU.pdf

Charter School Management Survey

Charter School Name

Pennsylvania Virtual CS

Point of Contact Information

Point of Contact Name	
Dr. Debra Heath-Thornton	
Point of Contact Telephone Number	Extension
(484) 680-7772	
Point of Contact Email	
dheath@pavcs.us	

As of the start of the current school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?	No
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Is/was the Management Organization a:

Management Organization Name	Federal EIN (Employer Identification Number)		
Address 1			
Address 2			
City	State	Zip Code	Plus 4 Code

Additional Comments

Signatures and Affirmation

Upload Board Affirmation Statement

Uploaded Files

affirmation_statement_charterschool Annual Plan Template2026.pdf

Date of Approval

2026-07-28

Charter School Annual Report Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Dr. Debra Heath-Thornton

Charter School Law Affirmation

Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: <http://www.education.state.pa.us>.

The Chief Administrator must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Dr. Debra Heath-Thornton

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: <http://www.ethics.state.pa.us>.

The Chief Administrator must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

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Chief Administrator

Dr. Debra Heath-Thornton

Charter School Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the PublicSchool Code of 1949.

The Chief Administrator must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Dr. Debra Heath-Thornton

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the “principal” of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

The Chief Administrator must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Dr. Debra Heath-Thornton