



## Board of Trustees Annual Meeting Agenda August 25 , 2025 – 6:30 pm

<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099 Meeting ID: 592 664 2005 Password: pavirtual

### 1. Meeting Opening

#### A. Call to order

The public meeting will be called to order at \_\_\_\_ by the Chair of the Board of Trustees, Mr. Carl W. Schwartz.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Arrival After Call to Order
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms Ruth Bowser			
Mr. Ariel Castillo			
Ms Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor D. Valentine, Sr.			

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			

Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

## 2. Public Comment (Agenda Items Only)

### 3. Reports to the Board

**A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)

**B. Engagement** (Vicki Andrews, Chief Engagement Officer)

**C. Teaching, Learning, and Family Support** (Dr. Shaika BuAli, Chief Academic Officer)

**D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)

**E. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)

**F. CEO** (Dr. Debra Heath-Thornton, Chief Executive Officer)

### 4. Governance and Operations

#### A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: June 23, 2025.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

#### B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:

MM: SM: Action:

- #2145- Consequences for Students Convicted or Adjudicated Delinquent of Sexual Assault Policy
- Affirmation of Commitment to Diverse School Community
- Child Find Annual Notice
- Annual FERPA Notice
- Annual Special Education & Gifted Education Notice

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Recuse</b>
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

### **C. Approval of Bylaws**

Be it resolved that the Board of Trustees hereby accepts annual review of the Bylaws adopted on October 19, 2024 to include no substantive changes.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Recuse</b>
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

### **D. Motion to nominate and elect the following persons for the audit committee required by Act 55 of 2024 for the 2025-26 SY.**

Be it resolved that the Board of Trustees adopts the motion to nominate and elect the following persons for the Audit Committee as required by Act 55 of 2024.

MM: SM: Action:

<b>Name</b>	<b>Office</b>	<b>Committee</b>
Carl Schwartz	Chair	Audit
Dr. Debra Heath Thornton	CEO	Audit
Ariel Castillo	Treasurer	Audit

### **E. Approval of Charter School 2024-25 Annual Report**

Be it resolved that the Board of Trustees hereby approves the Charter School 2024-2025 Annual Report and the submission of the TSI Title 1 School Plan 2025-2026.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Recuse</b>
Mr. Carl Schwartz			

Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

#### **F. Approval of the 2026-2027 Board of Trustees Meeting Schedule**

Be it resolved that the Board of Trustees hereby approves the 2026-27 Board of Trustees Regular Meeting Schedule from August 2026 through June 2027.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Recuse</b>
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

### **5. Finance Committee**

#### **A. Approval of Financial Statements**

Be it resolved that the Board of Trustees hereby approves the Financial Statements through June 30, 2025.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Recuse</b>
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

#### **B. Approval of Annual Report as Required by the Pennsylvania Nonprofit Corporation Law**

Be it resolved that the Board of Trustees hereby accepts the Annual Report as required by the Pennsylvania Nonprofit Corporation Law.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

### **C. Approval to Retain Barbacane Thornton and Company LLP**

Be it resolved that the Board of Trustees hereby approves the engagement of Barbacane Thornton & Company to perform the schools 2024-25 audit and AFR.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

## **6. Human Resources Committee**

### **A. Approval of Personnel Report**

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all personnel actions from June 11, 2025 to August 01, 2025.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			

Mr. Victor Valentine			
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## 7. Settlement Agreements

### A. Motion to dismiss the previously tabled Settlements and Withdrawals

The Board of Trustees hereby approves motion to withdraw the previously tabled motion for the approval of settlements and withdrawals as warranted for the matters with various school districts as identified on the designated schedule and further authorizes the Chief Executive Officer to execute all necessary documents and further instructs and authorizes legal counsel to effectuate the settlements and dismissals.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

### B. Approval of Resolution Regarding Confidential Settlement Agreement and Release

Be it resolved that the Board of Trustees hereby approves the terms of the Confidential Settlement Agreement and Release ("Agreement") in the matter of Student File No. 451-24.

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

## 8. Public Comment (Topic related to PA Virtual Operations)

## 9. Closing of Meeting

**A. Next Meeting - Public Meeting is being held on October 18, 2025 at 1:30 p.m.**

**B. Adjournment Time:**

Motion to adjourn meeting

MM: SM: Action:

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz			
Ms. Brenda Sachleben			
Ms. Ruth Bowser			
Mr. Ariel Castillo			
Ms. Stephanie Hamel			
Ms. Riana Rahman			
Mr. Victor Valentine			

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**Ariel Castillo, Secretary**