



## Board of Trustees Meeting Minutes DRAFT February 23, 2026 – 6:30 pm

<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099      Meeting ID: 592 664 2005      Password: pavirtual

### 1. Meeting Opening

#### A. Call to order

The meeting was called to order at 6:31pm by Board Chair, Carl Schwartz.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Arrival After Call to Order
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor D. Valentine, Sr.	x		

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: Stephanie Hamel SM:Ruth Bowser Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		

Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

**2. Public Comment (Agenda Items Only)**

**3. Reports to the Board**

**A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)

**B. Engagement Report** (Vicki Andrews, Chief Engagement Officer)

**C. Teaching, Learning, and Family Support** (Dr. Shaikha BuAli, Chief Academic Officer)

**D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)

**E. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)

**F. CEO Report** (Dr. Debra Heath-Thornton, CEO)

**4. Governance Committee**

**A. Approval of Previous Meeting Minutes**

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees meeting: December 15, 2025.

MM: Victor Valentine SM: Stephanie Hamel Action:7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

**B. Approval of Policies**

Be it resolved that the Board of Trustees hereby approves the following policies.

MM: Brenda Sachleben SM: Stephanie Hamel Action: 7-0

- #2002- School Safety, Security, and Crisis Response Plan Policy
- #2004- Anti-Bullying and Anti-Hazing Policy
- #2005- Anti-Weapons Policy
- #2016- Student Educational Leave of Absence Policy

- #3103- School Safety & Security Policy
- #4301- Enrollment Policy

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

## 5. Finance Committee

### A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through December 31, 2025.

MM:Victor Valentine SM: Ariel Castillo Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

### B. Approval of Independent Auditors Report for FY 24-25

Be it resolved that the Board of Trustees hereby accepts the Independent Auditor's Annual Audit for FY 24-25.

MM: Ruth Bowser SM: Ariel Catillo Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		

Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

**C. Approval of Contract for Hickernell Consulting LLC**

Be it resolved that the Board of Trustees hereby approves the contract with Hickernell Consulting LLC pending legal review.

MM: Victor Valentine SM: Stephanie Hamel Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

**6. Human Resources Committee**

**A. Approval of Personnel Report**

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from November 22, 2025 - January 30, 2026.

MM: Brenda Sacheleben SM: Ruth Bowser Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

**7. Public Comment (Topic related to PA Virtual Operations)**

**8. Closing of Meeting**

**A. Next Meeting - Public Meeting is being held on April 25, 2026 at 1:30 p.m.**

**B. Adjournment Time: 8:06 pm**

Be it resolved that the Board of Trustees hereby accepts the motion to adjourn the meeting at this time.

MM:Victor Valentine SM: Stephanie Hamel Action:7-0

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Recuse</b>
Mr. Carl Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

*Ariel Castillo*

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Ariel Castillo, Secretary