Board of Trustees Meeting Minutes
June 22 , 2026 – 6:30 pm

https://zoom.us/j/5926642005?pwd=dlQwSHdNWmtQWnIvQ2VMUEt2MGx6dz09

Dial In: 929-205-6099 Meeting ID: 592 664 2005 Password: pavirtual

1. **Meeting Opening**

A. Call to order

The public meeting was called to order at 6:00PM by the Chair of the Board of Trustees, Mr. Carl W. Schwartz.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Arrival After Call to Order
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms Stephanie Hamel	x		
Ms. Riana Rahman			6:35PM
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda
Be it resolved that the Board adopts the agenda.
MM: Ruth Bowser SM: Victor Valentine Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		

Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Melissa Paris, Chief Financial Officer)
B. Teaching, Learning, and Family Support (Dr. Shaika BuAli, Chief Academic Officer)
C. Human Resources, Marketing, and Enrollment (Sherri Tate, Chief Human Resources & Marketing Officer)
D. Public Affairs & Accountability (Doug Wessels, Chief Public Affairs & Accountability Officer)
E. CEO (Dr. Debra Heath-Thornton, Chief Executive Officer)

4. Governance and Operations

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: May 18, 2026.
MM: Stephanie Hamel SM: Victor Valentine Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W.Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:
MM: Brenda Sacheleben SM: Ruth Bowser Action: 7-0

- 2003 Attendance Policy
- 2831 Bloodborne Pathogens/ Exposure Policy
- 3001 Financial Administration Policy
- 3023 Procurement - Uniform Grant Guidance
- 3101 Proof of Residence/ Change of Residency Policy
- 3201 Acceptable Use & Internet Safety Policy

- 3202 Improper, Negligent, or Willful Damage to Computer, Printer, Monitor, and/or Other School Property
- Annual Child Find Notice
- Annual FERPA Notice
- Annual Special Education Notice

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

C. Approval of Bylaws

Be it resolved that the Board of Trustees hereby accepts the Bylaws as revised.
MM: Victor Valentine SM: Riana Rahman Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

D. Approval of the revised Student Handbook and Code of Conduct

Be it resolved that the Board of Trustees hereby approves the revised Student Handbook and Code of Conduct, pending final administrative and legal review.
MM: Ariel Castillo SM: Ruth Bowser Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		

Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

E. Acceptance of the 2025-26 School Safety and Security Coordinator Report

Be it resolved that the Board of Trustees hereby accepts the 2025-26 School Safety and Security Coordinator Report and was reviewed in Executive Session as permitted by law.

MM: Brenda Sacheleben SM: Victor Valentine Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

F. Motion to amend and adopt the 2026-27 Board of Trustees Meeting Schedule

Be it resolved that the Board of Trustees hereby approves the motion to amend and adopt the 2026-27 Board of Trustees Meeting Schedule to reflect changes in the April meeting dates.

MM: Ruth Bowser SM: Victor Valentine Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through May 31, 2026.

MM: Victor Valentine SM: Ariel Castillo Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		

Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

B. Adoption of the FY 2026-27 Final budget
Be it resolved that the Board of Trustees hereby adopts the FY 2026-27 final budget.
MM: Stephanie Hamel SM: Riana Rahaman Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

C. Approval of the Hanover Contractual Agreement
Be it resolved that the Board of Trustees hereby approves Melissa Paris CFO to engage in a contractual agreement with Hanover Research on behalf of the office of CEO for a student retention initiative.
MM: Victor Valentine SM: Ruth Bowser Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

D. Approval of the Cube Contractual Agreement
Be it resolved that the Board of Trustees hereby approves Melissa Paris CFO to engage in a contractual agreement with Cube Software.com on behalf of the office of CEO for a student retention initiative.

MM: Riana Rahman SM: Brenda Sacheleben Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all personnel actions from April 01, 2026 through June 12, 2026.

MM: Victor Valentine   SM: Ariel Castillo   Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

B. Approval of Confidential Settlement Agreements

The Board hereby approves and ratifies the 26-01, 26-02, 26-03, 26-04, 26-05, 26-06 confidential settlement agreements.

MM: Ariel Castillo SM: Victor Valentine Action: 7-0

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

7. Public Comment (Topic related to PA Virtual Operations)

8. Closing of Meeting

A. Next Meeting - Public Meeting is being held on August 24, 2026 at 6:30 p.m.

B. Motion to adjourn:

Be it resolved that the Board of Trustees hereby accepts the motion to adjourn the meeting at this time.

MM: Stephanie Hamel SM: Ruth Bowser Action: **7-0**

Name	Yes	No	Abstain or Recuse
Mr. Carl W. Schwartz	x		
Ms. Brenda Sachleben	x		
Ms. Ruth Bowser	x		
Mr. Ariel Castillo	x		
Ms. Stephanie Hamel	x		
Ms. Riana Rahman	x		
Mr. Victor Valentine	x		

Adjournment Time:

Ariel Castillo

Ariel Castillo, Secretary